



MEETING DATE: 16TH JULY 2018 7:00 – 8:30 PM

ATTENDANCE: 15 as per attendance sheet

APOLOGIES: Helena Colag, Fiona Gray, James Griffin MP & Patron

MINUTES:

1. Denise Keen read a letter of congratulations on progress to date from James Griffin, and apologising that he was unable to attend the meeting.
2. **Guest speaker:** Fenton Beatty NBC Manager Tree Services, Parks and Recreation unable to attend – Jenny Cronan gave an update on NBC involvement with planning for Ivanhoe Park to the meeting.
3. **Member Badges:** Badges were distributed at meeting. Please note Friends of Ivanhoe Park badges displaying first names of members are available for purchase from Sandy Hudspith for \$5.00.
4. Sandy Hudspith provided update on progress to date.
 - a. Sandy recommended joining Garden Clubs of Australia and the Botanic Gardens Association because of the benefits available to member groups.
 - b. Meeting held with NBC on Friday 13 July to discuss the organisation of the garden working groups - structure of groups, training, process required by NBC, supervision from NBC for groups to be provided person appointed by Executive Parks & Reserves.
 - c. Michael Kneipp, Co-ordinator of Bushcare Program has developed guidelines for volunteers "Friends Gardening Group" which can be used as a starting point.
 - d. A Position Statement on the role of the volunteers needs to be completed which covers commitment to planned tasks, organisation of working days, H&S requirements, equipment provided and Memorandum of Understanding (MoU) with NBC.
 - e. Training sessions to be conducted prior to start of garden groups and an Induction Process put in place for all volunteers ongoing.
 - f. A survey for significant indigenous sites needs to be completed.
5. **Website Development:** Liz Howe reported that the website is close to completion and should be available in 2-3 weeks. There will be an email address and letterhead, photos of the garden provided Helena Colag's daughter and postcards available to print for

distribution. Historical material will be added in due course. Denise thanked Liz on behalf of the group for her work on the website.

6. **Data Base and Membership:** Helena Colag not present at meeting to provide update. In her absence Lloyd noted the thanks of the executive for all the work Helena has done to date and continues to put into the database.
7. **Plant Survey:** Dale Dixon, Curator of the Sydney Botanic Garden will visit on 30th July 2018 to provide advice as well and conduct identification of significant trees and plants in the garden. Once this is complete, we will be in a position to commence labelling the trees.

Additionally a survey of the garden with the tree locations plotted will be completed between the 6th - 16th August by NBC staff.

The survey will also provide information on the physical environment to allow planning of path, disabled access and other infrastructure as well as the future role and planting of the garden.

Questions from meeting

- How will our gardening groups fit in with the Council Gardening Teams, who is responsible for what? Answer: Jenny Cronan – NBC will continue to be responsible for overall safety, maintenance and management of the garden. The role of the friends is to provide input to improve the garden.
- Are plants available from other Botanic Gardens?
Answer: Yes. They can be purchased but decision needs to be made first about what type of plants are appropriate. An advanced Wollemi Pine has been purchased and will be cared for by the Sydney Botanic Gardens until it can be planted.
- What is the status of the Management Plan?
Answer: It has been adopted by Council for the next 4 years, but unlikely to be fully implemented in that time frame. \$750,000 has been allocated with \$250,000 allocated for this financial year. The plants and garden are the priority.
- How soon can the gardening groups commence
Answer: Once the survey is completed and training is in place.

ANNUAL GENERAL MEETING:

Presidents Report:

Read to meeting by Lloyd who stood down as President. Budget update distributed to members and questions responded to by Lloyd. (Copies of both attached)

Election of committee members was conducted by Denise Keen.

President

Lloyd Keen. Nominated by Liz Howe. Seconded by Debbie Lewis-Bizley.
Accepted by unanimous show of hands

Vice President

Sandy Hudspeth. Nominated by Lloyd Keen. Seconded by Denise Keen.
Accepted by unanimous show of hands.

Treasurer: No nominations – Lloyd to follow up with interested members

Minute Secretary

Lois Clarke. Nominated by Lloyd Keen. Seconded by Denise Keen.
Accepted by unanimous show of hands

Website Co-ordinator

Liz Howe. Nominated by Denise Keen. Seconded by Debbie Lewis-Bizley.
Accepted by unanimous show of hands

Data Base Manager

Helen Colag had expressed interest in position. Nominated by Liz Howe. Seconded by Tony Lewis. Accepted by unanimous show of hands

Marketing and Events

Fiona Gray had expressed interest. Nominated by Denise Keen. Seconded by Lloyd Keen.
Accepted by unanimous show of hands

Sponsorship Coordinator

Tony Lewis. Nominated by Lloyd Keen. Seconded by Debbie Lewis-Bizley.
Accepted by unanimous show of hands

Public Officer. Appointed by Committee.

Denise Keen accepted appointment as Public Officer.

Meeting closed: 8:30 pm



2017 2018 Report

- Registered NFP Inc 21/06/2017
- Signed up our Patron James Griffith our local member
- Obtained a State grant to help set up our group
- Have held a meeting every month since February 2018
- Organised 6 guest speakers
- Attended many meetings with various council staff
- Meeting with influencers to spread the name of FIPBG
- Several orientations in the park.

For the future 2018 2019

- We need to set up the working side of FIPBG
- Double if not triple our membership
- Visit other Botanic gardens
- Sign up a supporter's base made up of local and industry groups
- Promote in tourist magazines and advertising both in Australia and International
- Run fund raises in the gardens
- Raise funds for special purposes from Council, State and Federal Governments
- Have a great time

Thanks

1. Denise Keen and Sandy Hudspith for helping with the setup of FIPBG and for the support over the whole year. Without which we wouldn't be where we are today.
2. Council for the plans and money to start the re-identification of the Botanic Garden.
3. The various council staff who have done a lot of work to date and will continue to do so in the coming years. Particularly Joseph Tramonte for the plan and Steven Lawler for support at council
4. Judy Lambert for her advice and guidance as well as coming up with great ideas; also her and her husband for the initial park orientations
5. Liz Howe for her work on the wonderful Website and Facebook both to be launched soon
6. Helena Colag for setting up and running our data base which, I refer to every couple of days.
7. Last but not least for the 28 members who have joined our group
8. And I won't forget the support from our patron.

Friends of Ivanhoe Park Botanical Garden

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